



Exhibit C: Bullseye Builders, Inc. **Billing Requirements**

Billing Format – All billings must be submitted on the AIA billing format G702 & G703 with a Conditional Waiver and Release on Progress Payment (Less 10% retention). All forms can be downloaded from the Bullseye Builders website <http://bullseyebuilders.com>. All billings **MUST STATE** the job name and/or job number.

Required Lien Releases – Conditional progress and final releases are required to be attached with each progress bill/invoice. Unconditional Lien Releases on progress payments will be required upon receipt of each check along with Unconditional Final's required upon receipt of final payment. Bullseye Builders, Inc. may request monthly releases from your suppliers who file a prelien notice.

Billing Due Date – All billings are due between the 20th & the 25th of each month (if the 25th falls on a weekend or holiday we will extend the cutoff date to the next business day). You may email your payment applications to billing@bullseyebuilders.com or mail to our corporate office in Orange. Please DO NOT fax your billings, they will not be accepted.

Billing Address – All invoices should be submitted to:
billing@bullseyebuilders.com

Or if mailed, send to:

Bullseye Builders, Inc.
1401 N. Batavia St. Suite 201
Orange, CA 92867
Attn: Accounts Payable

Please do not send invoices to the PO box mailing address, this will delay the processing of your invoice.

Billing for Retention – Once you have billed 100% of your contract you will be required to send in a separate retention billing. Please bill for the 10% retention with a Conditional Waiver and Release Upon Final Payment and Unconditional Waiver and Release Upon Final Payment from sub-subcontractors, material suppliers and equipment suppliers.

Billing for Change Orders – Please bill only for Approved CO's, if you include un-approved CO's in your billing it will be rejected, and your company will not be included in that months draw to the owner. This will delay your payment.